

## ADMISSION OF FOREIGN EXCHANGE STUDENTS

### ADMINISTRATIVE REGULATION:

### PRE-REQUISITES FOR ADMISSION:

1. State department guidelines stipulate that a group-sponsored student must obtain school approval prior to host family commitment and before leaving their home country.
2. Foreign students attending District schools through group-sponsored exchange programs must obtain a "J" Visa from the U.S. Department of Immigration and Naturalization Service which they must show upon registration. Approved group-sponsored exchange programs are those designated by the United States Information Agency and officially recognized by the Board. Foreign students on a J-1 Visa are not required to pay tuition.
3. Foreign students attending District schools through a private sponsorship must obtain an F-1 Visa and prior approval required by the Immigration and Naturalization Service. Pursuant to federal law, foreign students on an F-1 Visa may only attend secondary school within the District and are required by law to pay the District's established tuition rate for the period of attendance. The period of attendance may not exceed 12 months. Satisfactory arrangements for payment shall be made prior to the completion of the I-20 immigration form by the District.
4. The student or sponsoring organization will provide all regular dues and fees.

### PROGRAM GUIDELINES

1. The high school may accept a maximum of two full-year students from each approved program. Exceptions to this limitation may be made by the Superintendent.
2. Candidates will be selected from foreign exchange programs at the discretion of the high school principal prior to the student leaving his/her home country. Admission of foreign exchange students shall be made only at the beginning of a semester. Foreign exchange students with chronic medical conditions shall only be admitted if appropriate resources and facilities are available to provide adequate support. Accurate and current transcripts written in English must be provided to school officials prior to foreign student registration.
3. A maximum of two students per exchange program may be placed at the high school each year, preferably from different nationalities or language backgrounds. A program may petition the District to enroll more than two students at the high school in a given year.
4. All potential organizations or individuals will obtain approval from the high school administrator by June 1 for the coming school year for students enrolling in the high school in September. Applications for these students will not be accepted after June 1. For students enrolling in the high school after September 1, the approval from the high school principal must be obtained by October 1. Applications for these students will not be accepted after October 1. The foreign exchange program must have on file, at the high school office, a current, approved application form. The sponsoring organization assumes the responsibility for screening and assuring that the student has the necessary English language skills to succeed at McMinnville High School. The names, addresses and phone numbers of the responsible adults shall be given to the high school administration.

5. The District recommends that the foreign program representative or advisor visit the student and host family at least once each trimester and provide a progress report to the school site administrative designee.
6. The high school administration reserves the right to terminate attendance if the students does not comply with the high school academic, attendance, and behavioral standards that apply to that student.
7. A foreign student will receive an honorary McMinnville High School diploma, unless their prescribed course of study includes completion of the requirements for a standard diploma. Counselors will review an appropriate course of study and will give a written recommendation to the student. The recommendation will specify either an honorary or standard diploma. All full-year students may participate in graduation ceremonies regardless of diploma received.