

ADMISSION OF NONRESIDENT STUDENTS**ADMINISTRATIVE REGULATION:**

By May 15 of each year, the district will establish an approximate number of nonresident students the district can accommodate for the following school year.

Applications for admission are available at the student's resident school district and may be submitted to McMinnville School District beginning May 15 through August 15 annually. A second application period will open beginning September 15 until all available slots are filled or the school/grade level has reached enrollment capacity.

Nonresident students will not be admitted without tuition, with the exception of students who become "resident pupils" by written consent of affected school boards, by written consent of the district board with which the student has made application for admission and foreign exchange students attending district schools on a J-1 Visa.

The amount of tuition will be established by July 1 of each year. Each admitted tuition paying student will be charged the same amount of tuition.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

A written appeal for a denied request may be made to the Board whose decision, based upon review, will be final.

Admission by Consent of Both the Affected Boards or Consent for Admission of a Tuition Paying Student:

1. The petition for admission must go through the district office, which will then submit the petition to the superintendent's office or superintendent's designee.
2. For tuition paying students, initial admission and annual renewal must be approved by the superintendent or designee.
3. Admission of students paying tuition will result in a mutual tuition agreement between the parties and will be filed with the business office for billing and payment control.
4. The business manager shall prepare semester bills for all tuition paying students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.
5. The student will not need to seek permission more than once from the district of origin, to transfer to this district.
6. Students admitted for enrollment under policy JECB who fail to abide by school rules, earn below average grades or develop irregular attendance as defined under Oregon law may be transferred back to their resident district.
7. The board shall deny admission to nonresident students who are under expulsion from other school districts for weapons policy violation. The board may deny admission to nonresident students who are under expulsion from other districts for reasons other than a weapon policy violation.

Enrollment by Court Order

If a juvenile court determines it is in the student's best interest, a student placed in substitute care program outside the District will continue to be considered a resident student and allowed to attend the school the student attended prior to the placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

Open Enrollment –Consent by the Nonresident District Board for which the Student has applied for Admission.

1. By March 1, the Board shall establish the number of students, if any, that will be given admission for the following school year under this process. Resident students will have first opportunity to request an intra-district transfer prior to the placement for nonresident students to a school.
2. Nonresident students must make application no later than April 1, for admission in the following school year. Applications must be submitted to the district office.
3. If the number of applications exceeds the number of admissions to be given, an equitable lottery process will be used to determine admission. This lottery process may give priority to applicants who currently have siblings enrolled in the district. Priority may be given to students currently enrolled through an inter-district transfer agreement. Priority cannot be given over an intra-district transfer request. If the district determines that admission will not be given to any students under this process there is no district obligation to give admission to siblings.
4. Once the student has been given admission, the student is considered a resident for all educational programs and remains a resident of the district until the student:
 - a. Graduates from high school;
 - b. Is no longer required to be admitted to the school district under ORS 339.115; or
 - c. Enrolls in a school in a different district.
5. By May 1, the district shall provide written notification of admission of a nonresident student into the district of the student's legal residence.

3/2008, 6/2011, 3/2012, 5/12/14, 5/9/2016