



FIELD TRIPS AND SPECIAL EVENTS

POLICY:

The Board recognizes the value of special activities to the total school program. Further, students need to be allowed to participate in and profit from carefully planned learning experiences which fall outside the normal school program or day.

District-sponsored field trips and other curricular co/curricular activities involving travel may be authorized by the Superintendent or designee when such trips or activities contribute to the achievement of desirable educational, social and/or cultural goals. These trips shall be initiated by a school employee responsible for the curricular or co-curricular activity.

In planning and authorizing such trips, primary consideration will be given to educational values derived, the safety and welfare of students involved, community standards of conduct and behavior on the part of all participants and the selection of appropriate adult supervision, either from within the school staff or from the parent and community volunteer pool.

These trips shall be open to all students of an intact group such as a class, grade level, team or club as determined by the Building Principal. Written parental permission must be obtained prior to each field trip. The signed form showing parental approval and acknowledgement of student conduct guidelines will be maintained on file for a period of one year.

These trips normally occur within the school year or athletic season. They are sponsored by the District and result in no additional compensation from an outside source(s) for the designated employees(s).

The administration will develop procedures and guidelines to ensure both students and adult supervisors are acquainted with the standards for conduct while representing the district. Such regulations will reinforce district policy in areas such as alcohol and tobacco use, procedure to be used in cases of illness or accident, and methods for communicating with administrators and parents in discipline situations.

All Out-of-state travel must have prior Board approval. All overnight travel for elementary and middle school students must have prior Board approval. Such approval is predicated on an acceptable plan for travel arrangements, parental involvement, orientation of students and supervisors and support of the appropriate administrator(s).

Revision Date: 12/7/98, 11/13/2017

Adoption Date: 11/12/84

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.183](#)

[ORS 339.155](#)

[OAR 581-022-1020](#)