



ELECTRONIC COMMUNICATIONS AND TELECOMMUNICATIONS

POLICY:

The Board is committed to use of electronic communications and telecommunications through access to advanced technology for the following purposes:

- To enhance the instructional program for students,
- To support the educational objectives of the McMinnville School District,
- To promote communication with students, parents and patrons,
- To provide an efficient and safe manner for employees to accomplish their assigned job responsibilities,
- To provide improved teaching strategies for teachers, and
- To improve administrative and support services for the District.

The intent of this policy and the related administrative regulations are to ensure the appropriate use of the systems and the safety of those who use them, while providing the opportunity to utilize advanced technology and communications networks to enhance the educational process. The District's network system will be used to provide statewide, national and global communication opportunities for appropriate users.

The Superintendent shall be responsible for developing appropriate administrative regulations to govern the use of the District communications systems

PURPOSE OF ELECTRONIC COMMUNICATIONS AND TELECOMMUNICATIONS:

Electronic communications and telecommunications include the transmission or exchange of information as computer data through a network, voice transmission over telephones, images and sound transmission through video services, or text and graphics through facsimile (fax) and personal communication devices and social media.

Technology is a vital tool for gathering, analyzing and producing information. Use of technology will help students and staff members become adept users, life-long learners and productive workers. Electronic communications are a key element in achieving this objective. Electronic communication systems provide all users with improved access to instructional resources, enhanced ability to conduct research, greater capacity to work with experts in remote locations, increased flexibility to profit from distance learning and improvement in school-to-home communication.

BELIEFS UNDERLYING THE USE OF ELECTRONIC COMMUNICATIONS AND TELECOMMUNICATIONS:

The Board believes that the use of electronic communications and telecommunications will improve educational opportunities by:

- Providing new instructional tools for teachers and advanced learning opportunities for students.
- Providing better solutions for the administrative and support needs of the District.
- Providing appropriate tools for attaining state and District curriculum goals.
- Providing efficient development and use of information data bases.
- Accessing instructionally relevant materials and resources that are unavailable within the District.
- Relating the use of technology to the workplace for career development.
- Creating communication networks between the school and home.

ETHICAL STANDARDS FOR USERS:

It is expected that users will understand and comply with all District regulations and with all legal and ethical requirements related to the use of electronic communications. The District's electronic communications system shall be used for educational purposes consistent with the District's mission, priorities and beliefs. Commercial use and use of the District's system for personal financial gain and political advocacy are prohibited. The electronic communication system will not be used to send communications to a large group of employees throughout the District or within a work site without prior approval of the immediate supervisor or Superintendent, or designee.

Users shall maintain personal responsibility for adhering to the guidelines established for using the District system as outlined in the administrative regulations. Failure to abide by District policy and administrative regulations governing the use of the system may result in the suspension and/or revocation of system access. Additionally, student violations will result in discipline up to and including expulsion. Staff violations may result in disciplinary actions up to and including dismissal. Violations of law will be reported to law_enforcement officials. Fees, fines or other charges may also be imposed.

APPROVED USERS:

The following groups and individuals are entitled to use electronic communications equipment and services within the District following District policy and established guidelines:

- All members of the School Board.
- All School District employees.
- All students who are supervised or granted permission by a District employee to use the system.
- Students who have permission of a parent or guardian to use Internet access.
- Volunteers, contractors or other users who request guest access in order to conduct business related to the management or instructional needs of the District, or to conduct research related to education.
- Parents, community members or other non-school users who are participating in a District class or activities which access resources that do not require a password or account. This group of users shall have access to these resources only during times they are not being used for educational purposes.
- Other users approved by the Superintendent and/or designee on a case-by-case basis.

Revision Date: 1/10/00, 12/13/00, 10/11/04, 4/9/07, 7/14/14

Adoption Date: 12/8/97

Legal Reference(s):

ORS 30.765
ORS 133.739
ORS 163.435
ORS 164.345
ORS 164.365
ORS 167.060
ORS 167.065
ORS 167.070
ORS 167.080
ORS 167.087
ORS 167.090
ORS 167.095
ORS Chapter 192
ORS Chapter 244
ORS 332.105
ORS 332.107
ORS 336.222
ORS 339.250
ORS 339.260
ORS 339.270
OAR 581-021-0050
OAR 581-021-0055
OAR 584-020-0040
OAR 584-020-0041

Children's Internet Protection Act, 47 U.S.C. Sections 254 (h) and (l); 47 CFR Section 54.520 (2001).

Copyrights, Title 17, as amended, United States Code; 19 CFR Part 133 (2000).

Oregon Attorney General's Public Records and Meetings Manual, pp. 24-26, Appendix H, Department of Justice (2001).

Safe and Drug-Free Schools and Communities Act, 20 U.S.C. Sections 7101-7117.

Drug-Free Workplace Act of 1988, 41 U.S.C. Sections 701-707; 34 CFR Part 85, Subpart F.

Controlled Substances Act, 21 U.S.C. Section 812, schedules I through V, 21 CFR 1308.11-1308.15 (2000).

Drug-Free Schools and Communities Act Amendments of 1989, P.L. 101-226, 103 Stat. 1928.

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).

Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g; 34 CFR Part 99 (2000).

Oregon Government Standards and Practices Commission, Advisory Opinion Nos. 02S-020 (Aug. 2, 2002), 02A-1008 (July 12, 2002), 01A-1004 (June 1, 2001) and 98A-1003 (July 9, 1998).

No Child Left Behind Act of 2001, P.L. 107-110, Title II, Section 2441.

Davidson v. Oregon Government Ethics Commission, 300 Or 414, 712 P2d 97 (1985).

(See IIBGA/GBP)