



ORIENTATION OF NEW BOARD MEMBERS

POLICY:

The Board of Directors and its staff shall provide an orientation for each new member-elect on the Board's functions, responsibilities, policies and procedures before the new member takes office or as soon as possible after appointment. The methods employed shall be those provided in the procedures for this policy.

PROCEDURES:

1. The newly-elected or appointed Board member shall be given selected material on the role and responsibility of being a Board member.
2. The newly-elected or appointed Board member shall be invited to attend Board meetings and to participate in its discussions prior to being seated on the Board; however, the newly-elected or appointed Board member shall not be allowed to vote or participate in decisions made by the Board until s/he is officially seated as a Director of the Board.
3. The Superintendent shall provide material pertinent to meetings and shall explain its use.
4. The incoming member shall be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board.
5. A copy of the Board's policies and procedures shall be given to the newly-elected or appointed Board member by the Superintendent.
6. Newly-elected or appointed Board members will be encouraged to attend appropriate training activities offered by OSBA or other service agencies.
7. Newly-elected or appointed Board members will be encouraged to tour the District's facilities.

Revision Date: 1/13/97, 6/14/04

Adoption Date: 4/9/84

Legal Reference(s):

[ORS 332.107](#)