



## **SPECIAL BOARD MEETINGS**

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### **POLICY:**

#### **EXECUTIVE SESSIONS:**

The School Board shall conduct its executive sessions in accordance with Oregon Revised Statutes.

An executive session may be convened by the chairman, upon request of three Board members or by common consent of the Board for a purpose authorized under ORS 192.660.

#### **PUBLIC HEARINGS:**

The School Board shall conduct public hearings involving staff or students under the following guidelines:

1. Hearings involving staff members will be held in executive session as provided in ORS 192.660 and ORS 342.177, unless the staff member requests an open session.
2. Hearings conducted by a District hearings officer will be closed or private hearings as provided in ORS 332.061, unless the student or the student's parent requests a public hearing.
3. When more than one witness is necessary to provide a full disclosure of all facts pertinent to the hearing, the Board may call each witness to appear individually in closed session.
4. When law or negotiated agreement provides the option of a public hearing at the request of the subject(s) of that hearing, such request must be filed in writing with the Superintendent at least 48 hours prior to the time set for the meeting.
5. The Board may hold a public hearing on any other matter which is deemed by them to be of great enough public interest or impact to justify consideration in a public hearing.

#### **SPECIAL MEETINGS:**

No special meeting shall be held without at least 24 hours notice to the members of the governing body, the news media which have requested notice, and the general public. In case of an actual emergency, a meeting may be held upon notice as is appropriate to the circumstances, but the minutes for such meeting shall describe the emergency justifying less than 24 hours notice. Such special meetings may be called upon the request of the chairperson, three members of the Board or by common consent of the Board members.

Legal Reference(s):

[ORS 192.610 - 192.710](#)

[ORS 332.045](#)

[ORS 332.061](#)

OACE v. Salem Keizer School District 24J, 95 Or App 28 (1989); reconsideration denied, 95 Or App 6 (1989).