



BOARD ORGANIZATION

POLICY:

Officers of the Board:

The Board shall elect, by its first scheduled Board meeting in July, one of its members to serve as chairperson and one to serve as vice-chairperson.

Chairperson Responsibilities:

The chairperson shall preside at all meetings of the Board and shall call special meetings when required. The chairperson and the Superintendent shall sign the minutes and other official documents which require the signature of the chairperson. The chairperson shall perform all other duties prescribed by law or District policies.

Vice-Chairperson Responsibilities:

In the absence, or upon the inability to act or death of the chairperson, the vice-chairperson shall perform the duties of the chairperson and, when so acting, shall have all the power of the chairperson.

If the chairperson and vice-chairperson are absent at a meeting at which a quorum is present, the member who ranks highest in terms of continuous service on the Board shall preside.

Committee Appointments:

The chairperson of the Board shall develop special committees by consent of the Board. Board members shall be appointed by the chairperson to serve as chairs and members of the committees and shall report the committee actions to the Board. These special committees shall cease to exist when their work has been completed, when a report has been presented, or when they have been discharged by the Board.

Agency and Consultant Appointments:

At its discretion, the Board may appoint qualified professional-technical agents and consultants to advise and consult with them. These agents may include, but are not limited to, legal counsel, auditor, and insurance agent of record. The Board retains the right to compensation for such agents and consultants so appointed. The Superintendent shall review the services of these agents and consultants and report to the Board at least annually.

Revision Date: 10/96, 12/96, 6/14/04

Adoption Date: 4/9/84

Legal Reference(s):

[ORS 255.335](#)

[ORS 332.040](#)

[ORS 332.045](#)

[ORS 332.057](#)

[ORS 332.072](#)

[ORS 332.505](#)